



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

Website : www.iwai.gov.in | www.iwai.nic.in

Tel. : +91-120-2544036, 2543972, 2527667, 2448101 Fax : +91-120-2544009, 2544041, 2543973, 2521764

Dated :- 09.06.2021

F.No. 8/IWAI/Estt/9/97

To,

M/s Legacy Law Offices

Law Firm

Head Office:-Legacy Law Offices, Legacy House D-18,

Kalkaji New Delhi 110019

Subject: Empanelment as IWAI's Law Firms

Dear Sir,

This is with reference to your application dated 30.07.2020 wherein you have evinced interest for empanelment as a Law Firm with the Authority. We are pleased to inform that your request has been considered favourably and you are advised to give your assent for empanelment on following terms and conditions.

1. Your Firm will be empaneled on provisional basis for a period of one year.
2. You will abide by Inland Waterways Authority of India (IWAI) terms and conditions and you will not claim any retainer fee for employment in IWAI's service.
3. You will not accept any case against the IWAI.
4. You will take necessary steps to protect the interest of the IWAI in matters entrusted to you from time to time.
5. Empanelment does not confer any right or claim that you alone should be entrusted with the IWAI's work.
6. You will deal with the case assigned to you in addition to coordinating and working with designated Senior Advocate, if any, engaged in some matter.
7. The IWAI may at any time, at its discretion, withdraw from you any proceedings/ matter/ brief and may discontinue you as IWAI's advocate without assigning any reason thereof and without paying any further fees.
8. You will keep IWAI informed about the developments in the matters entrusted to you on regular basis using all digital modes of communication and shall intimate through call if the situation so demands.
9. Unless a case is specially assigned to you by the IWAI, you will not on your own receive Summons / Notices of the IWAI's matters and even if you receive,

Ajay K.

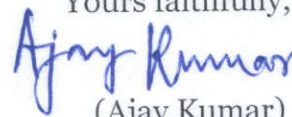
if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform the IWAI in this regard.

10. You shall not use IWAI's name or logo in your letter heads, sign boards, name plates etc.
11. In case of any conduct not befitting an empaneled Advocate/ Law Firm, the IWAI may take appropriate action against you which may include filing complaint in Bar Council and recovery of financial loss caused to the IWAI due to your conduct.
12. In case of initiation of any administrative action by Bar Council or criminal proceedings against you, the IWAI may remove you from the panel even without waiting for the conclusion of such proceedings.
13. Your performance will be reviewed on yearly basis and if your services are not found up to the mark, IWAI may remove you from panel and the cases/ matters entrusted to you will be taken back from you.
14. You are required to maintain absolute secrecy about the cases of the IWAI as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the IWAI.
15. You will be paid the legal fees for rendering your legal service to IWAI, as per schedule of Fees/Charges approved by IWAI(Copy is enclosed)
16. You are requested to show your original documents to **Assistant Secretary (Legal) A-13 Sector-1 Noida 201102**, for verification as per Annex-A para-6, advertisement/Notice Dated 01.07.2020 for empanelment Advocate/Law firm. The said documents shall be verified within 30 days from the date of receipt of submission of your consent through signed duplicate copy of this letter.

If aforesaid terms and conditions acceptable to you then you can send the duly signed/ stamped duplicate copy of this letter indicating your unconditional consent additionally. We look forward for better cooperation and hope for good relations with you.

Encl:- As above

Yours faithfully,



(Ajay Kumar)

Assistant Secretary (Legal)

Email Id: ajaykumar.iwai@gov.in

Phone No. :0120-2474050

Address for the document Verification