



**Through Email**

MTNL/CO/Legal/Empanelment/2021

Dated 08.11.2021

To,

**Mr/MS/M/s** Legacy Law  
Offices

Legacy House, D-18,  
Kalkaji New Delhi-110019

**Sub: Empanelment as MTNL's Advocate w.e.f. 01.12.2021 for three years.**

Dear Sir/Madam,

This is with reference to your application to MTNL wherein you have evinced interest for empanelment as an advocate with the MTNL. We are pleased to inform that basis upon your submissions in the said application your request has been considered favorably and you are empanelled as a Panel Advocate for MTNL at Delhi. The detailed terms and conditions and the applicable fee is also enclosed herewith. Additionally, your empanelment shall also be guided by following conditions:

1. You will abide by MTNL's terms and conditions **as** enumerated in the Guidelines for such empanelment.
2. Your fees would be strictly governed by the MTNL fee schedule for Panel Advocates as amended from time to time and you will not claim any retainer fee or employment in MTNL's service.
3. You will not accept any case against the MTNL.
4. You will take necessary steps to protect the interest of the MTNL in matters entrusted to you from time to time.
5. Empanelment does not confer any right or claim that you alone should be entrusted with the MTNL's work.
6. You will personally deal with the case assigned to you in addition to coordinating and working with designated Senior Advocate, if any, engaged in some matter.
7. The MTNL may at any time, at its discretion, withdraw from you any proceedings/matter/ brief and may discontinue you as MTNL's advocate without assigning any reason thereof and without paying any further fees.



8. You will keep MTNL informed about the developments in the matters entrusted to you.
9. Unless a case is specially assigned to you by the MTNL, you will not on your own receive Summons / Notices of the MTNL's matters and even if you receive, if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform MTNL in this regard.
10. You shall not use MTNL's name or symbol, logo in your letter heads, sign boards name plates etc.
11. In case of any misconduct, the MTNL will take appropriate action against you which includes filing complaint with Bar Council and recovery of financial loss caused to the MTNL due to your misconduct.
12. In case of initiation of any disciplinary proceedings/ criminal proceedings against you, the MTNL may remove you from the panel even without waiting for the conclusion of such proceedings.
13. Your performance will be reviewed on Regular basis and if your services are not required/ found upto the mark, MTNL may remove you from panel and the cases/matters entrusted to you will be taken back from you.
14. You are required to maintain absolute secrecy about the cases of the MTNL as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the MTNL.
15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent and an acknowledgement of your empanelment.

We look forward for better cooperation and hope for good relations with you.

Yours faithfully



(Sandeep Rathee)  
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